

Tuolumne City Sanitary District

Regular Meeting - February 3, 2026

AGENDA SUPPORTING DATA

3. CONSENT CALENDAR

- a) Approval of minutes of the Regular Meeting held December 2, 2025
- b) Approval of warrants for the months of December 2025 and January 2026
- c) Review of FY 2025/2026 Profit & Loss Report
- d) Approval of Resolution No. 2026-01 - District Surplus

Background

Consent Calendar items are considered routine and only one approval motion is required.

The purpose of the Consent Calendar is to provide an efficient means for routine items. Consent items are still a matter of public business and the public is allowed to comment on any item on the agenda, Consent of otherwise.

There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items to be set aside for separate discussion; and the Board President approves its removal from the Consent Calendar. As a matter of procedure, this request should always be honored.

If there is a request to individually discuss and consider any item on the Consent Calendar, then it is appropriate for the Board President to set that item aside, and ask for a motion approving the remaining Consent Calendar items first, and then take up the pulled item (s) as if they were separately listed on the agenda.

Recommendation:

I move to approve items on the Consent Calendar as presented.

**TUOLUMNE CITY SANITARY DISTRICT
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES
December 2, 2025 at 6 PM**

DIRECTORS PRESENT: John Feriani, President/Chair
Nick Ohler, Vice President/Chair
Darrin Evans
Jason Hart

DIRECTORS ABSENT: William Waters

DISTRICT REPRESENTATIVES: Jeff Cooley, General Manager (via phone)
Brenda Bonillo, Office Manager/District Secretary

No members of the public were present.

1. President Feriani called the meeting to order at 6:01 PM.

2. Public Forum: (3 minutes per item maximum)

No members of the public were present to speak, and no correspondence was received for review.

3. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held November 4, 2025
- b) Approval of warrants for the month of November 2025
- c) Review of FY 2025/2026 Profit & Loss Report
- d) Approval of TCSD 2026 Board Meeting Schedule

MOTION: Director Hart moved to approve items of the Consent Calendar as presented. Director Ohler seconded, and the motion carries by the following vote:

Ayes: J. Feriani, N. Ohler, D. Evans, and J. Hart (4)

Nays: None

Abstain: None

Absent: W. Waters (1)

4. Discussion/Action: Appointment of Board President/Chair and Vice President/Chair effective January 1, 2026

MOTION: Director Hart moved to appoint Director Feriani as President/Chair and Director Ohler as Vice President/Chair effective January 1, 2026. Director Evans seconded, and the motion carries by the following vote:

Ayes: J. Feriani, N. Ohler, D. Evans, and J. Hart (4)

Nays: None

Abstain: None

Absent: W. Waters (1)

5. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an Operations/Collection System Report for the month of November 2025.

b) District General Manager Report by Jeff Cooley

- CA Department of Finance Prop 1 Grant Audit of TCSD Grants
- Casino Sewer Flow Meter Calibrations
- CA Senate Bill 827 – Mandatory Training for Local Agency Officials

President Feriani expressed his desire to attend future meetings with the Tribe and suggests Cooley participate via teleconference in future board meetings, especially when there are no urgent discussion items.

6. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

There were no comments received.

7. Directors Comments

There were no comments received.

8. President Feriani adjourned the meeting at 6:16 PM

Respectfully submitted:

Approved:

Brenda Bonillo
District Secretary

John Feriani
Board President

Accounts Payables List

December 2025

Item No. 3 b.

<u>INVOICE DATE</u>	<u>VENDOR</u>	<u>ACCOUNT # / INVOICE #</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
12/1/2025	Anthem Blue Cross		Employee Ins December 2025	\$ 3,586.23
12/31/2025	Brenda Bonillo		December 2025 Mileage	\$ 161.00
12/19/2025	CalPERS		Employer payments (2 payrolls)	\$ 2,115.95
12/31/2025	Cooley Environmental Consulting	2025-012	District Management	\$ 3,776.25
11/30/2025	CCMI	31093	Wage compliance	\$ 166.50
12/22/2025	Employee Purchase Cards		December-25	\$ 3,876.08
12/1/2025	First American Bank		December 2025 Contributions	\$ 812.59
12/23/2025	Frontier		Phone/Fax	\$ 438.83
11/26/2025	Grainger	9751376246	Rubber Hose Maxlite	\$ 141.56
12/8/2025	Modesto Welding	1126590	Welding supplies	\$ 165.44
12/4/2025	Parkson	AR1/51045693	Aerator flap gate supplies	\$ 1,478.28
12/28/2025	Precision Enviro-Tech	P25003308 - TCSD	Monthy monitoring	\$ 400.00
12/22/2025	Telstar Instruments	129945A	SCADA P2 Project	\$ 75,936.80
12/30/2025	Toshiba Financial Services		Printer contract	\$ 196.95
11/30/2025	TPPA	November 2025	Power	\$ 4,755.31
12/1/2025	TUD	01269-124740	Water	\$ 1,526.54
12/11/2025	TUD	1549	FOG program advertisement	\$ 133.71
12/18/2025	Union Democrat		Notice of Completion - SCADA	\$ 110.63
12/29/2025	Univar	53572995	Caustic soda	\$ 9,631.05
12/3/2025	Verizon	6130099314 & 6131013411	Cell phone	\$ 124.76
				\$ 109,534.46

Accounts Payables List

January 2026

Item No. 3 b.

<u>INVOICE DATE</u>	<u>VENDOR</u>	<u>ACCOUNT # / INVOICE #</u>	<u>REASON FOR PAYMENT</u>	<u>AMOUNT</u>
1/1/2026	Anthem Blue Cross		Employee Ins January 2026	\$ 3,586.23
1/30/2026	Brenda Bonillo		January 2026 Mileage	\$ 55.10
1/30/2026	CalPERS		Employer payments (3 payrolls)	\$ 3,239.19
1/29/2026	Cooley Environmental Consulting	2026-001	District Management	\$ 4,298.75
12/31/2025	CCMI	31272	Wage compliance	\$ 195.00
1/22/2026	Employee Purchase Cards		January-26	\$ 2,075.95
1/1/2026	First American Bank		January 2026 Contributions	\$ 812.59
1/14/2026	Foothill Pest Control	1442602	Quarterly	\$ 242.00
1/23/2026	Frontier		Phone/Fax	\$ 439.67
1/7/2026	Mountainside Equipment	2603	Maintenance to generator	\$ 1,086.48
1/9/2026	Municipal Maintenance Equip	045290	Belt for repairs to Pipehunter	\$ 993.59
1/8/2026	Napa Auto Parts	204339	Battery to generator	\$ 343.44
1/5/2026	Precision Enviro-Tech	P26000032 & 121 - TCSD	Monthly & Annual Monitoring	\$ 869.00
1/31/2026	Telstar Instruments	Retention	SCADA P2 Project	\$ 10,383.40
1/30/2026	Toshiba Financial Services		Printer contract	\$ 196.95
12/31/2025	TPPA	December 2025	Power	\$ 3,657.13
1/3/2026	Verizon	6132616317 & 6133524855	Cell phone	\$ 124.75
				\$ 32,599.22

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	2025/2026 Totals
Professional Services													
Accounting & Auditor (CPA)	\$ -	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -						\$ 12,000.00
County AP/Assessment Costs	\$ 70.00	\$ 70.00	\$ 59.50	\$ 56.00	\$ 56.00	\$ 52.50	\$ 56.00						\$ 420.00
Engineer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Water Testing - Precision Env.	\$ 390.00	\$ 390.00	\$ 390.00	\$ 405.00	\$ 2,221.00	\$ 400.00	\$ 869.00						\$ 5,065.00
Consultant - misc projects	\$ 8,075.25	\$ 2,022.50	\$ 4,245.50	\$ 1,252.50	\$ 8,005.00	\$ 691.50	\$ 720.00						\$ 25,012.25
Contracted Agency Management	\$ 5,153.75	\$ 3,087.50	\$ 4,702.50	\$ 3,372.50	\$ 2,897.50	\$ 3,776.25	\$ 4,298.75						\$ 27,288.75
Total Professional Services	\$ 13,689.00	\$ 5,570.00	\$ 21,397.50	\$ 5,086.00	\$ 13,179.50	\$ 4,920.25	\$ 5,943.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,786.00
Repairs & Maintenance													
R&M - Plant,Outfall, Collection	\$ 123.02	\$ 586.88	\$ 2,308.59	\$ 14.13	\$ -	\$ 1,970.79	\$ 75.99						\$ 5,079.40
R&M - Equipment & Vehicles	\$ 509.74	\$ 483.48	\$ 298.85	\$ 87.32	\$ 977.51	\$ 638.78	\$ 2,425.57						\$ 5,421.25
R&M - Equip rentals (storage re	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Total Repairs & Maintenance	\$ 632.76	\$ 1,070.36	\$ 2,607.44	\$ 101.45	\$ 977.51	\$ 2,609.57	\$ 2,501.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,500.65
Utilities													
Garbage & Recycling	\$ -	\$ -	\$ -	\$ 132.94	\$ -	\$ -	\$ -						\$ 132.94
Power	\$ 7,301.37	\$ 7,330.19	\$ 6,843.00	\$ 6,371.27	\$ 4,755.31	\$ 3,657.13							\$ 36,258.27
Telephones/Internet	\$ 521.96	\$ 711.66	\$ 727.54	\$ 728.63	\$ 753.61	\$ 753.59	\$ 754.42						\$ 4,951.41
Water (Drinking & TUD)	\$ 35.00	\$ 983.29	\$ 35.00	\$ 1,210.12	\$ 44.78	\$ 1,571.29	\$ 35.00						\$ 3,914.48
Propane	\$ -	\$ -	\$ -	\$ -	\$ 1,194.89	\$ -	\$ -						\$ 1,194.89
Total Utilities	\$ 7,858.33	\$ 9,025.14	\$ 7,605.54	\$ 8,442.96	\$ 6,748.59	\$ 5,982.01	\$ 789.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,451.99
Total Expense	\$ 114,646.30	\$ 83,356.43	\$ 73,187.54	\$ 68,476.67	\$ 96,301.38	\$ 64,734.34	\$ 208,889.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 709,592.64
Net Ordinary Income	\$ (113,584.19)	\$ (76,289.43)	\$ 62,973.14	\$ 135,892.91	\$ (73,949.54)	\$ 383,740.93	\$ (208,889.98)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,893.84
Other Income/Expense													
Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Vendor Discounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Total Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income	\$ (113,584.19)	\$ (76,289.43)	\$ 62,973.14	\$ 135,892.91	\$ (73,949.54)	\$ 383,740.93	\$ (208,889.98)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,893.84

RESOLUTION NO. 2026-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TUOLUMNE CITY SANITARY DISTRICT APPROVING THE DISPOSAL OF SURPLUS ITEMS

WHEREAS, *Policy Number 3085 – Sale of Surplus Vehicles and Equipment* of the Tuolumne City Sanitary District provide for disposal of surplus supplies and equipment as necessary; and

WHEREAS, surplus items for consideration are as follows:

- Small welding cart, valued at a minimum of \$25
- Pro Mac 690 cut-all saw (diamond blade not included) - \$25
- Small shop vacuum - \$10
- Confined space entry tripod and harness (no longer meets safety codes) – no value
- Vtech Conference phone – Model VCS702 – no value
- Dell Server – SCADA, product code 8MR5XV1 – damaged, no value
- Panasonic Phone System – no value
- Netgear GS510TP Modem – obsolete
- Intel NUC Driver (BOXNUC7CJYH1), monitor, keyboard – obsolete
- Brok Sonic TV/VHS Player – model TCS6T-8460 - obsolete
- Gateway Laptop - 2013, product code EG70 – obsolete
- Dell Optiplex 790 - 2012, (H2TJXV1), monitor, keyboard – obsolete
- Dell Optiplex 7440 - 2016 – all in one series, product code 1YZ8QD2 – obsolete
- Dell Inspiron 15 – 2018, code 315Q0C2 – obsolete
- Dell Latitude 5590 – 2019, code DLPJOX2 – no value

NOW THEREFORE BE IT RESOLVED that the Board of Directors hereby approves the following actions:

3085.1.1 District staff identify equipment that is no longer needed in the course of business. This equipment is identified by make and model, and other identifying features and listed for presentation to the Board of Directors.

3085.1.2 The District Board of Directors takes action to declare the equipment surplus.

THIS RESOLUTION IS APPROVED AND ADOPTED at a regular meeting of the Governing Board of the Tuolumne City Sanitary District, Tuolumne County, California, February 3, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

TUOLUMNE CITY SANITARY DISTRICT

TCS
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379

REGULAR MEETING STAFF REPORT

PHONE: 209.928.3517
FAX: 209.928.4550
EMAIL: bbonillo@tcsdistrict.com

Agenda Item No. 4

To: Board of Directors
From: Jeff Cooley, General Manager
Subject: Rate Study Report-Recommendations for Moving Forward with Prop 218 Process
Bids Date: February 3rd, 2026

Background:

Sewer service fees for the District are collected as an assessment on customers' annual property tax bill. Currently the monthly sewer service fee is \$52.75 per Equivalent Dwelling Unit (EDU). The last rate increase was implemented in January of 2011. For comparison below are the current monthly sewer rates for surrounding Districts:

- Jamestown Sanitary District \$106.02
- TUD \$68.99
- Groveland CSD \$167.39

These neighboring districts have implemented ongoing rate increases in recent and upcoming fiscal years. TCS is by far the lowest sewer rate in Tuolumne County.

The GM engaged the Specialized Utility Services Program, Inc. (SUSP) which is a subsidiary of the CA Rural Water Association (CRWA) to conduct a rate study. The SUSP program is set up to provide water and wastewater rate study services. RDN under a sub-contract to SUSP completed the rate study. The wastewater rate study evaluated whether the current rates achieve the objectives of revenue stability, equitable cost recovery, and rate payer affordability. SUSP/RDN produced administrative reports and outlining findings. The administrative report included analysis of revenue requirements, cost of service, and recommended rate adjustments. A presentation of the rate study and alternatives will be presented at the February Board meeting.

Recommendation:

Following the presentation by RDN, it is the recommendation of staff to approve the following:

- Move forward with recommended financial plan option (5%)
- Begin Proposition 218 process
- Mail Notices
- Hold Hearing (45 days after Notice)

- Count Protests
- Adopt 5-year rate schedule

Recommended Motion: I move to approve the rate study proposal from SUSP/RDN, move forward with recommended financial plan option (5%), begin Proposition 218 process and adopt the 5-year rate schedule.

BOARD ACTION:

<input type="checkbox"/> Resolution No _____	Moved by: _____	Second by: _____
_____AYES	_____NOES	_____ABSTAINED
_____ABSENT	<input type="checkbox"/> No Action Taken	



Sewer Rate Study

Tuolumne City Sanitary District

ROBERT D. NIEHAUS, INC.

FEBRUARY 3, 2026

Agenda

- Review Current Rates
- Review Financial Assumptions
- Discuss Financial Plan Scenarios
- Show Rate Proposals
- Show Rate Comparison
- Discuss Next Steps



Local Rate Survey



Local Rate Survey

Agency	Current
Tuolumne CSD	\$52.75
Tuolumne UD	\$68.99
Jamestown SD	\$106.02
Groveland CSD	\$167.39





Financial Plan Assumptions

Financial Inputs

- Revenue
- Operating Expenses
- Capital Expenses
- Debt Service
- Fund Balances – Reserve Policy

Revenue

Rate per EDU
\$52.75

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035
Total Revenue	\$1,683,364	\$1,397,151	\$1,397,151	\$1,397,151	\$1,397,151	\$1,397,151	\$1,397,151	\$1,397,151	\$1,397,151	\$1,397,151

Customer Class	EDUs	Annual Revenue
Residential	931.96	\$589,931
Black Oak Casino	592.42	\$375,002
Schools	100.02	\$63,313
Hotel	50.40	\$31,903
Gas Station	3.60	\$2,279
RV Pump Station	2.00	\$1,266
RV Park	65.34	\$41,360
Car Wash	5.25	\$3,323
Elevate	11.47	\$7,261
Hotel Suites, Pools & Bar	36.90	\$23,358
Public Safety Building	2.00	\$1,266
Rancheria	78.50	\$49,691
Total	1,879.86	\$1,189,951

Other Revenue	FY 2026	Reoccurring
Connection Fees	\$7,200	Yes
Interest Income	\$100,000	Yes
Property Tax Revenues	\$100,000	Yes
SFR Planning Grants	\$1,300,000	No
SRF Construction -WWTP	\$200,000	No
SRF Construction - Collection System	\$0	No
Transfer from Reserves - Sludge Removal	\$150,000	No
Transfer from Reserves	\$136,213	No
Total	\$1,993,413	

Black Oak Casino account for approximately 50% of rate revenues



Operating Expenses

Expenses	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035
Total	\$950,393	\$993,903	\$1,039,324	\$1,085,515	\$1,133,884	\$1,183,624	\$1,231,757	\$1,281,915	\$1,334,185	\$1,388,660
Salaries and Benefits	\$361,486	\$377,517	\$394,260	\$411,746	\$430,007	\$449,078	\$468,994	\$489,794	\$511,516	\$534,202
Medical HSA Allowance	\$57,600	\$60,155	\$62,822	\$65,609	\$68,518	\$71,557	\$74,731	\$78,045	\$81,506	\$85,121
CalPERS Contributions	\$27,930	\$29,169	\$30,463	\$31,814	\$33,225	\$34,698	\$36,237	\$37,844	\$39,523	\$41,276
Workmans Compensation	\$19,992	\$20,878	\$21,804	\$22,771	\$23,781	\$24,836	\$25,937	\$27,088	\$28,289	\$29,544
Payroll Taxes	\$21,689	\$22,651	\$23,656	\$24,705	\$25,800	\$26,945	\$28,140	\$29,388	\$30,691	\$32,052
Employee Education	\$2,500	\$2,611	\$2,727	\$2,848	\$2,974	\$3,106	\$3,244	\$3,387	\$3,538	\$3,694
Employee Misc	\$500	\$522	\$545	\$570	\$595	\$621	\$649	\$677	\$708	\$739
Office Supplies	\$14,321	\$14,758	\$15,208	\$15,672	\$16,150	\$16,643	\$17,151	\$17,674	\$18,213	\$18,769
General Supplies	\$12,720	\$13,108	\$13,508	\$13,920	\$14,345	\$14,783	\$15,234	\$15,698	\$16,177	\$16,671
Caustic Soda	\$45,000	\$47,723	\$50,610	\$53,672	\$56,920	\$60,364	\$64,016	\$67,889	\$71,997	\$76,353
Pest Control	\$1,200	\$1,237	\$1,274	\$1,313	\$1,353	\$1,395	\$1,437	\$1,481	\$1,526	\$1,573
Safety Equipment	\$2,000	\$2,061	\$2,124	\$2,189	\$2,255	\$2,324	\$2,395	\$2,468	\$2,544	\$2,621
Fuel/Mileage/Generator	\$6,600	\$6,815	\$7,037	\$7,266	\$7,503	\$7,747	\$7,999	\$8,260	\$8,529	\$8,806
Miscellaneous	\$10,000	\$10,305	\$10,620	\$10,944	\$11,277	\$11,621	\$11,976	\$12,341	\$12,718	\$13,106
Garbage	\$1,000	\$1,065	\$1,134	\$1,207	\$1,286	\$1,369	\$1,424	\$1,482	\$1,542	\$1,604
Power	\$83,000	\$88,382	\$94,114	\$100,217	\$106,716	\$113,636	\$118,229	\$123,007	\$127,979	\$133,151
Telephones	\$5,000	\$5,324	\$5,670	\$6,037	\$6,429	\$6,846	\$7,122	\$7,410	\$7,710	\$8,021
SCADA	\$1,250	\$1,288	\$1,327	\$1,368	\$1,410	\$1,453	\$1,497	\$1,543	\$1,590	\$1,638
Water	\$7,700	\$8,199	\$8,731	\$9,297	\$9,900	\$10,542	\$10,968	\$11,412	\$11,873	\$12,353
Propane	\$2,000	\$2,130	\$2,268	\$2,415	\$2,571	\$2,738	\$2,849	\$2,964	\$3,084	\$3,208
Professional Service	\$131,500	\$135,512	\$139,647	\$143,907	\$148,298	\$152,822	\$157,485	\$162,290	\$167,241	\$172,344
Repair and Maintenance	\$33,000	\$34,832	\$36,765	\$38,279	\$39,856	\$41,497	\$43,207	\$44,986	\$46,839	\$48,769
License Permits and Membership Fees	\$69,905	\$72,038	\$74,236	\$76,501	\$78,835	\$81,240	\$83,719	\$86,273	\$88,905	\$91,617
Insurance	\$32,500	\$35,623	\$38,776	\$41,249	\$43,881	\$45,764	\$47,118	\$48,513	\$49,949	\$51,428

Average increase of 4.3 percent



Capital Expenses – Rate Funded

Project	Total Cost	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036
Excavator	\$5,000	\$5,000										
Hydro Jetting Equipment	\$10,000	\$10,000										
Aeration Basin Drainage Project	\$6,000	\$6,000										
West Fir Alley Project	\$15,000	\$15,000										
Headwork Dump Station	\$15,000	\$15,000										
Clarifier Improvements	\$40,000	\$40,000										
Miscellaneous Projects	\$10,000	\$10,000										
Miscellaneous Tools	\$7,500	\$7,500										
Sludge Removal	\$1,050,000	\$150,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Future Unassigned CIP	\$3,806,780		\$380,678	\$380,678	\$380,678	\$380,678	\$380,678	\$380,678	\$380,678	\$380,678	\$380,678	\$380,678
Total	\$4,665,280	\$258,500	\$440,678	\$440,678	\$440,678	\$440,678	\$440,678	\$440,678	\$440,678	\$440,678	\$440,678	\$440,678

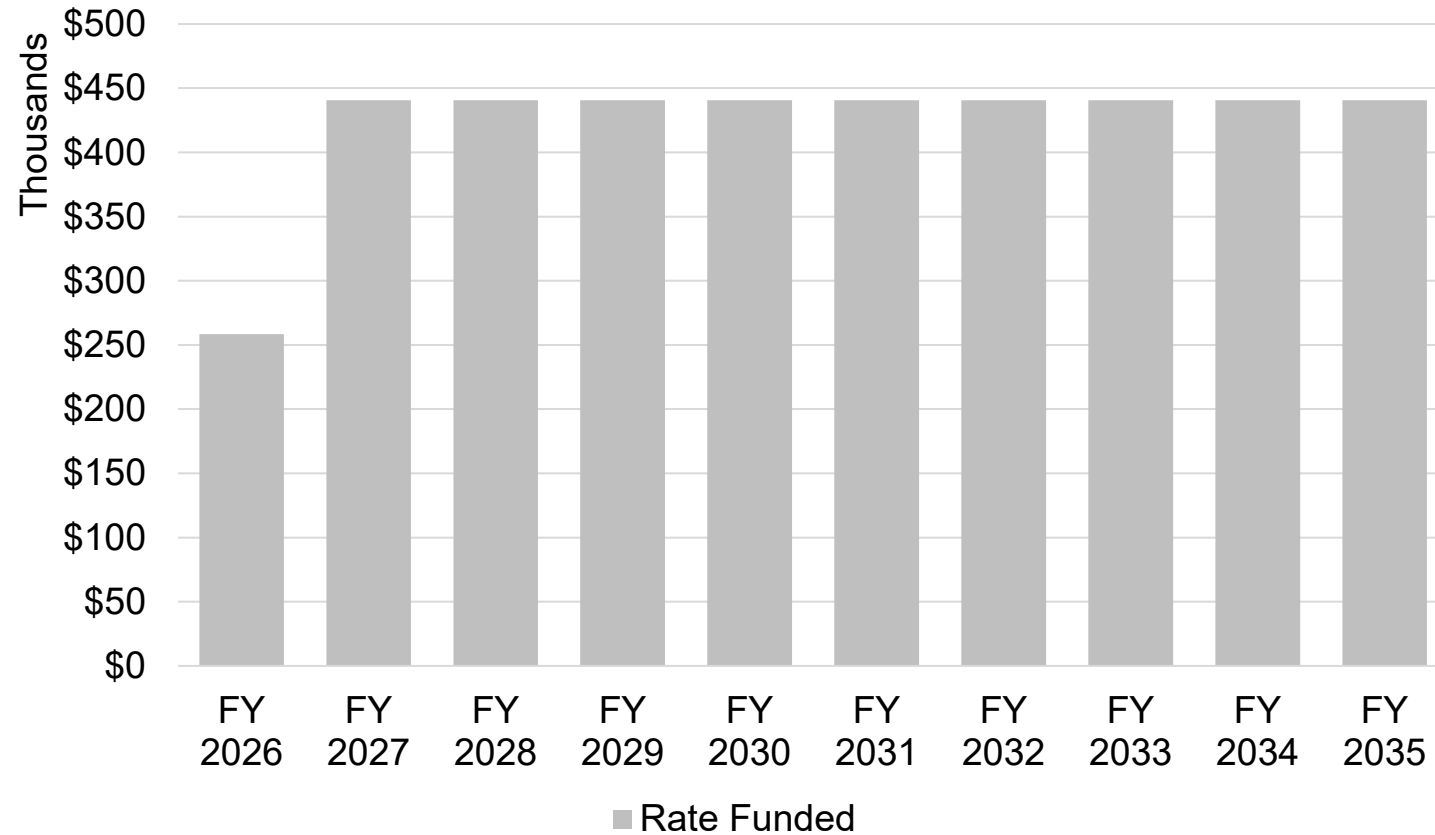


Capital Expenses – If Grant Funding Available

Project	Total Cost
WWTP Phase II	\$200,000
WWTP Reservoir Planning	\$650,000
Collection Planning Project	\$650,000
WWTP Phase III	\$5,000,000
Carter Basin sewer pipeline	\$13,000,000
Apple Colony Lift Station	\$2,000,000
Apple Colony Pipeline	\$33,000,000
Aeration Basin Conversion	\$750,000
Dewatering Facility	\$800,000
Headworks upgrades	\$1,300,000
Clarifier Modifications	\$900,000
Reservoir Controls Building Storage	\$250,000
Chemical Feed Station	\$300,000
De-nitrification System	\$900,000



Capital Expenses – Rate Funded



Debt Service

Description	Category	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
USDA Installment Payment	Principal	\$105,000	\$110,000	\$110,000	\$115,000	\$115,000	\$120,000	\$120,000
USDA Installment Payment	Interest	\$75,500	\$73,400	\$71,200	\$69,000	\$66,700	\$64,400	\$62,000
Total Debt Service		\$180,500	\$183,400	\$181,200	\$184,000	\$181,700	\$184,400	\$182,000



Fund Balances

Fund Type	2026 Beginning Balance
Cash	\$2,348,328
Restricted Cash	\$666,840
Designated Cash	\$3,100,768
Total	\$6,115,936

- Contribute \$60k a year for sludge removal
- Maintain debt reserve balance



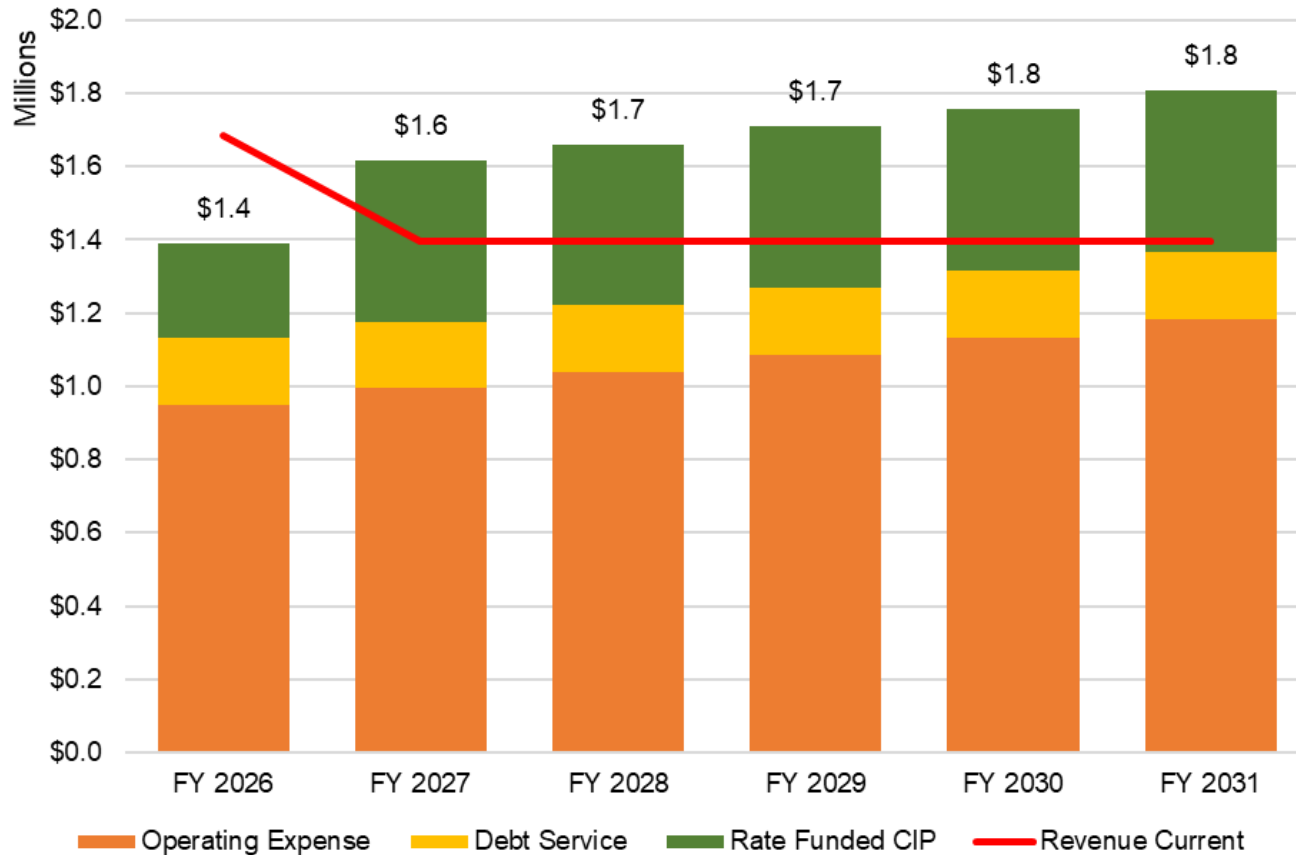


Financial Plan Scenarios

Financial Scenarios

- Status Quo – No change to revenues
- Status Quo with No Casino – No change to revenues
- Proposed with Casino – Modest adjustments to maintain fund balances
- Proposed with Casino Secession – Adjustments required to maintain fund balances with no Casino

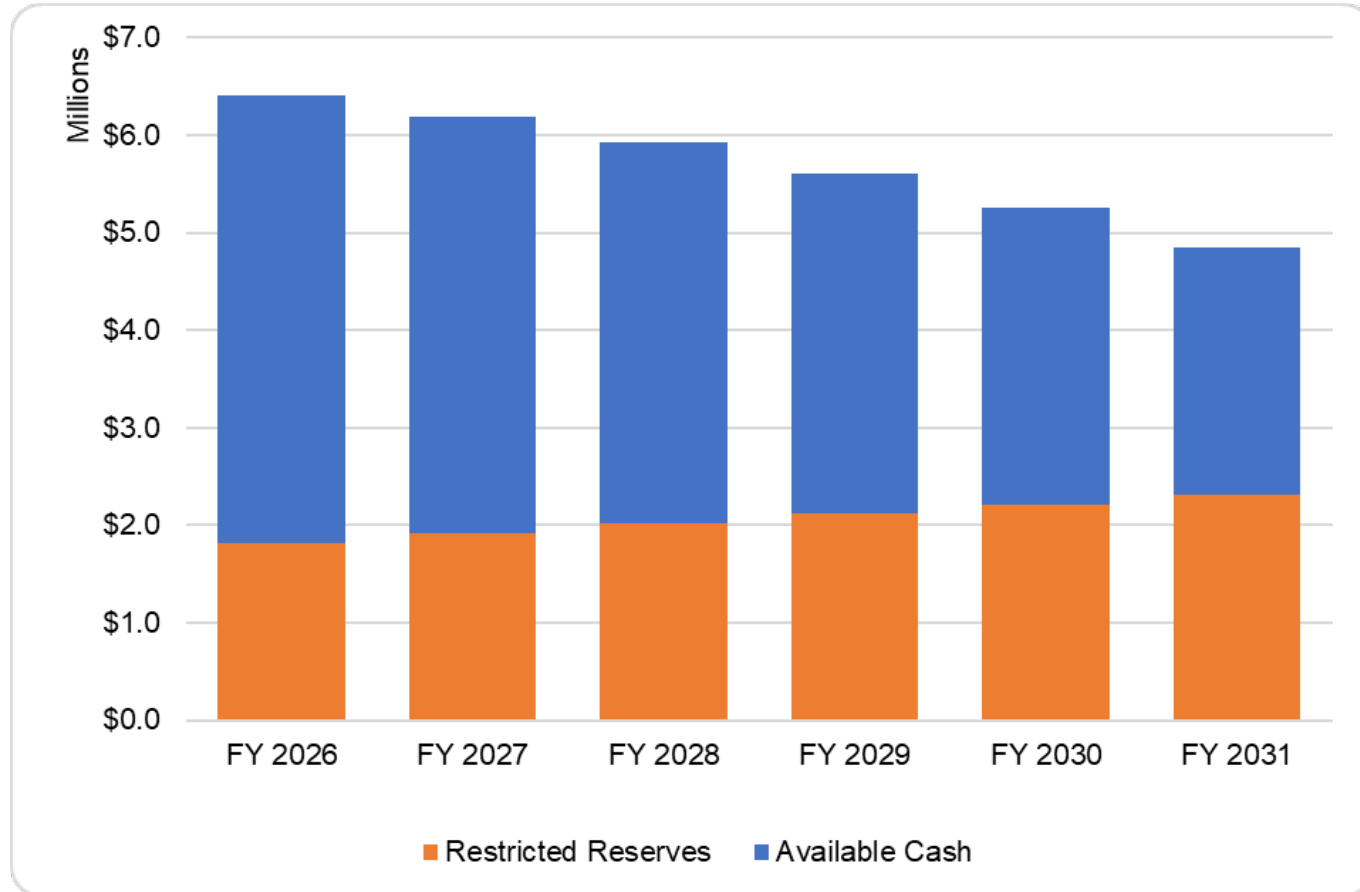
Status Quo – Operating Position



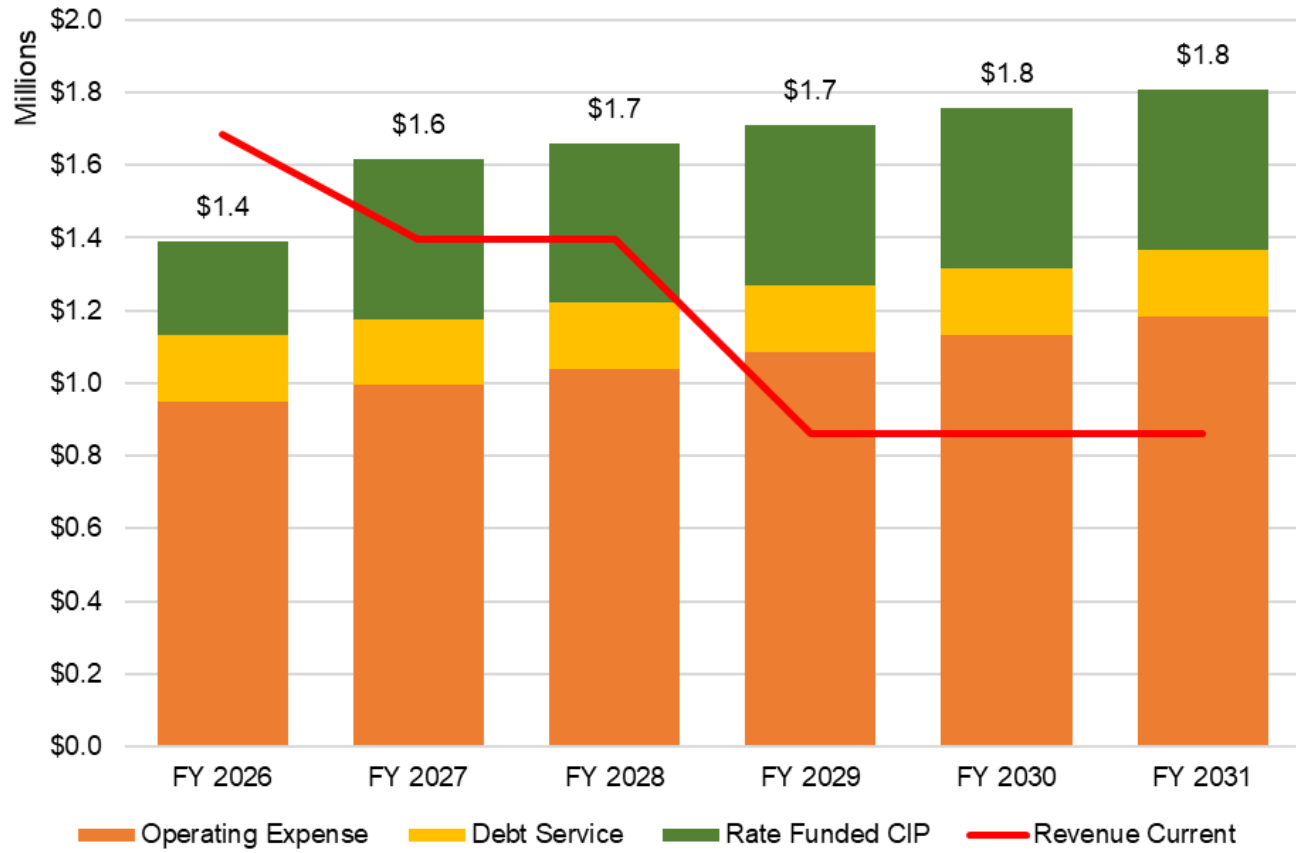
- FY 2026 includes transfer from reserves



Status Quo – Fund Balance



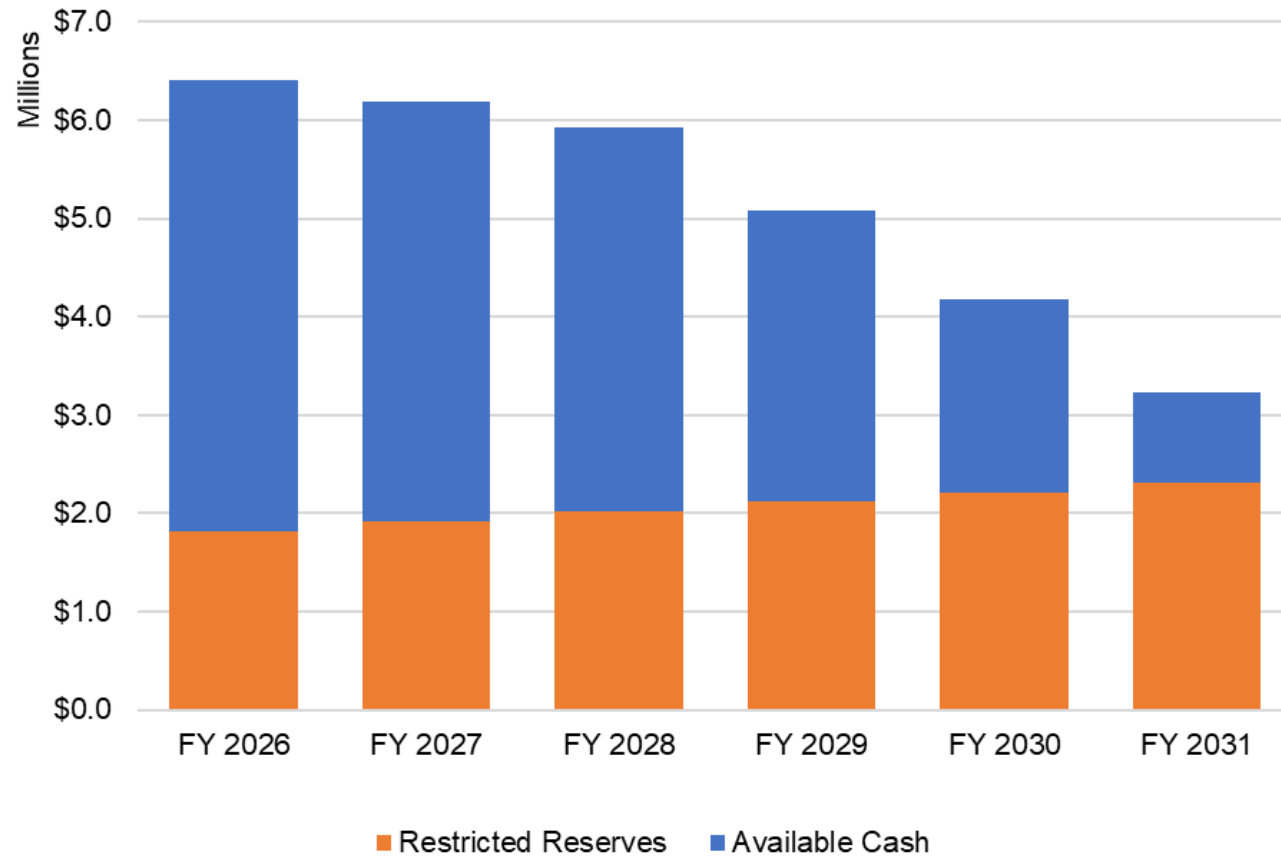
Status Quo No Casino – Operating Position



- FY 2026 includes transfer from reserves



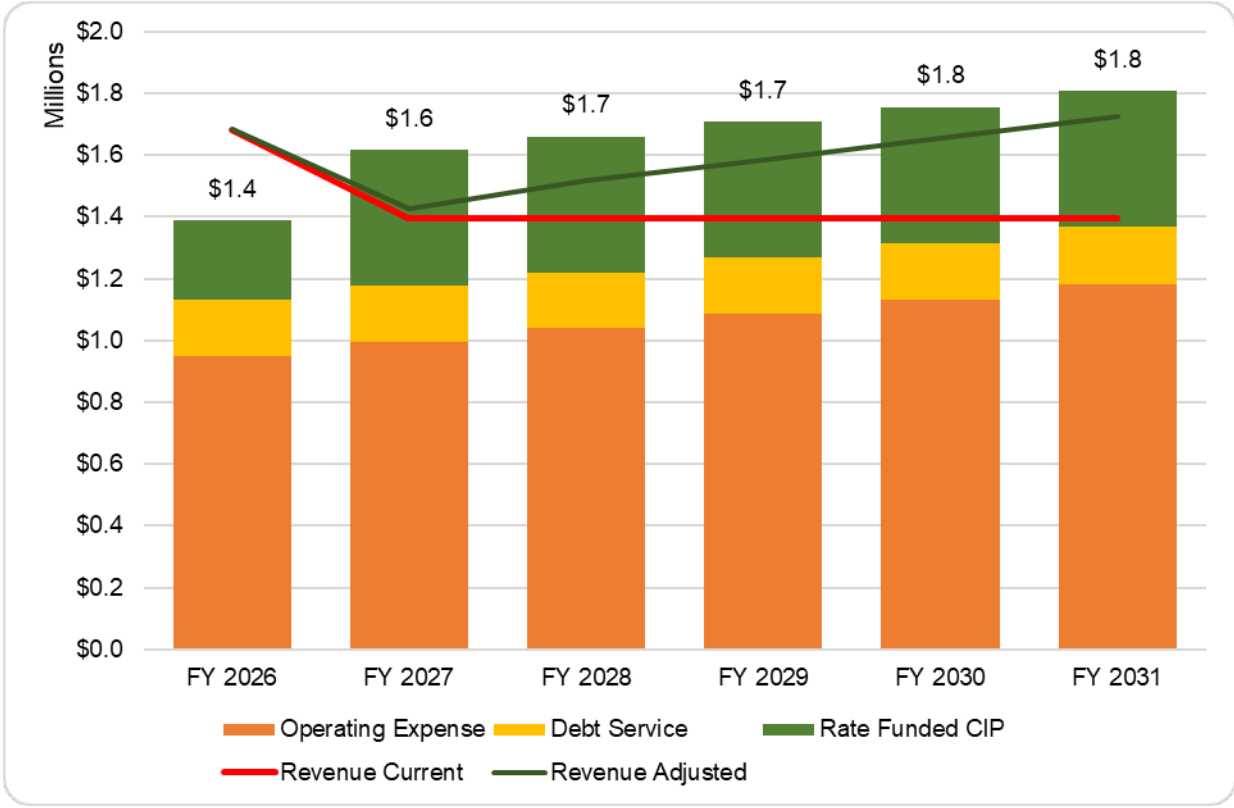
Status Quo No Casino – Fund Balance



- District will spend reserves



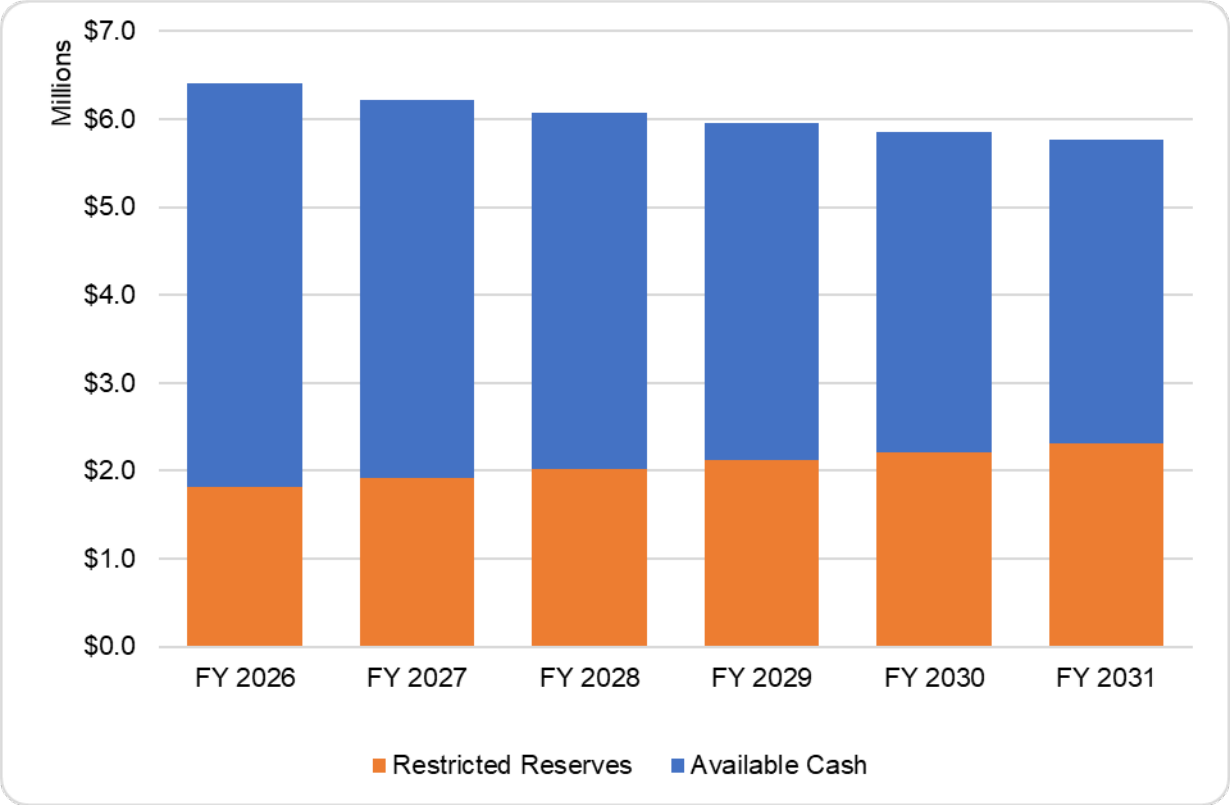
Proposed – Operating Position



	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment		5.0%	5.0%	5.0%	5.0%	5.0%



Proposed – Fund Balance

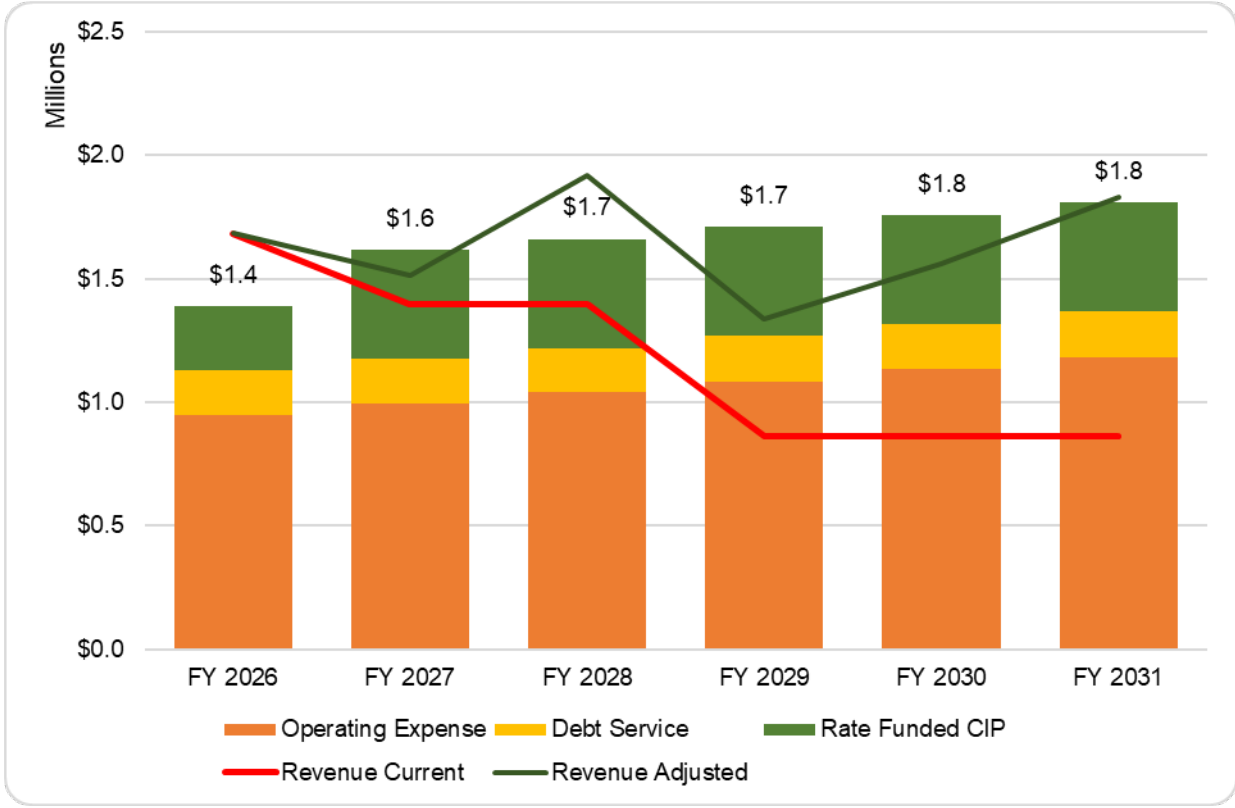


- Maintains fund balances

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment		5.0%	5.0%	5.0%	5.0%	5.0%



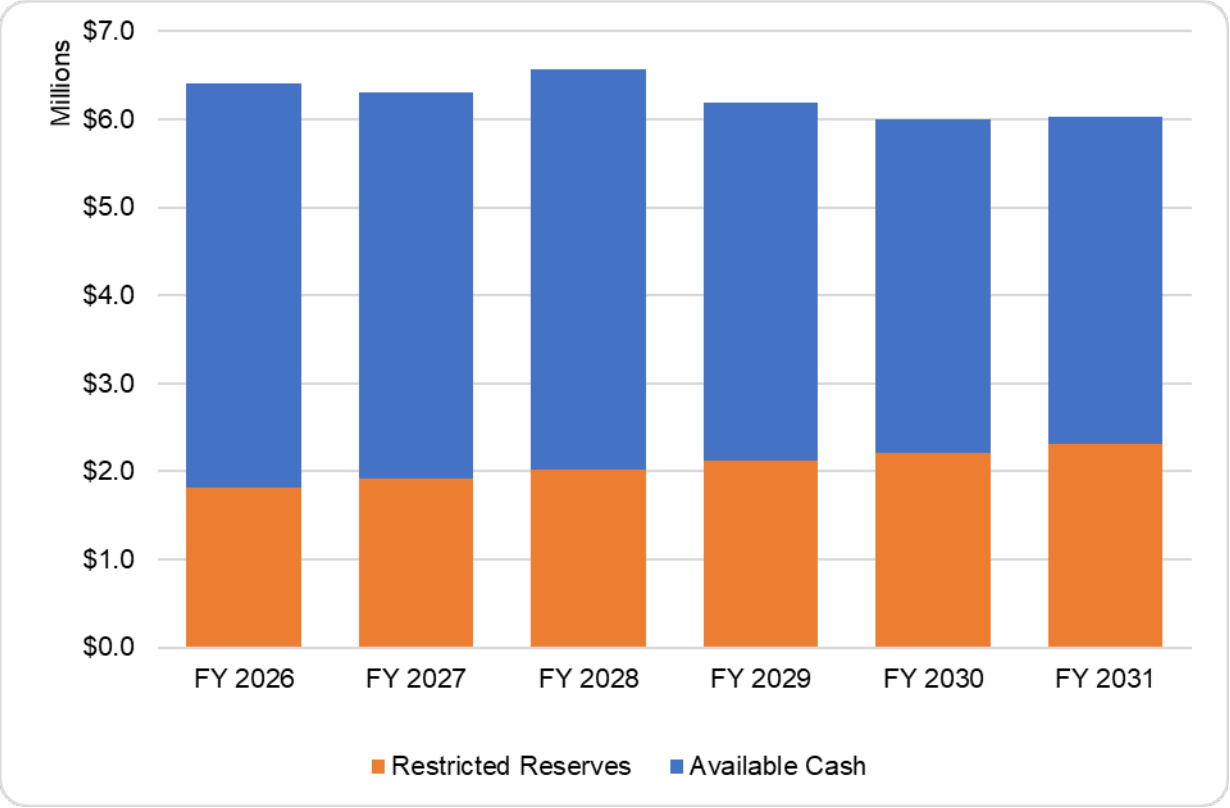
Proposed With Casino Seccession– Operating Position



	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment		20.0%	20.0%	20.0%	20.0%	20.0%



Proposed With Casino Secession – Fund Balance



- Maintains fund balances

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenue Adjustment		20.0%	20.0%	20.0%	20.0%	20.0%





Rate Proposals

Rate Proposal

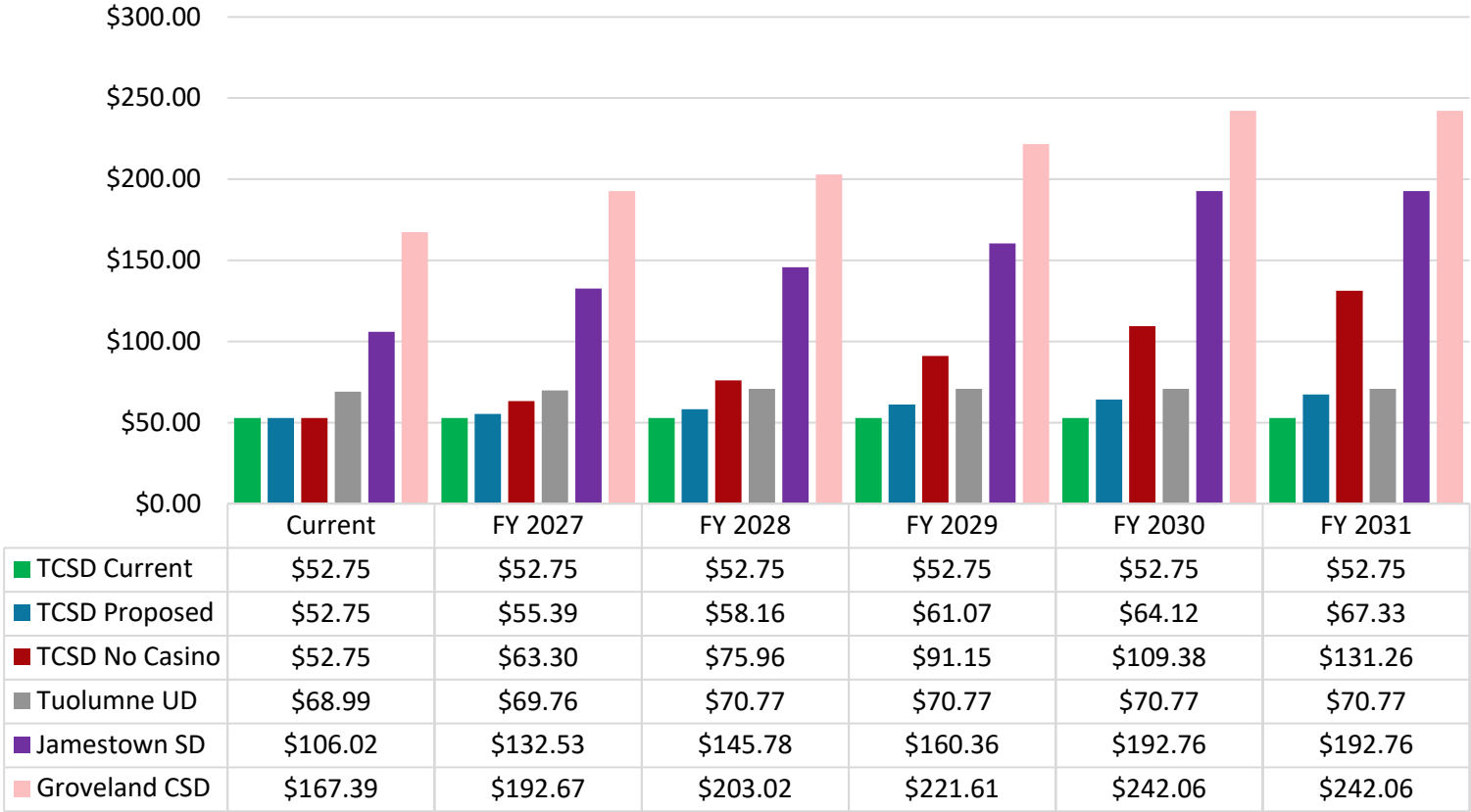
	Current	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Proposed	\$52.75	\$55.39	\$58.16	\$61.06	\$64.12	\$67.32
Proposed No Casino	\$52.75	\$63.30	\$75.96	\$91.15	\$109.38	\$131.26





Rate Comparison

Local Agency Comparison



■ TCS Current
 ■ TCS Proposed
 ■ TCS No Casino
 ■ Tuolumne UD
 ■ Jamestown SD
 ■ Groveland CSD





Next Steps

Next Steps

- **Move forward with recommended financial plan option (5%)**
- **Produce executive report**
- **Begin Proposition 218 process**
 - Mail Notices
 - Hold Hearing (45 days after Notice)
 - Count Protests
- **Adopt 5-year rate schedule**





Questions?

RESOLUTION NO. 2026 - 02

A RESOLUTION OF THE TUOLUMNE CITY SANITARY DISTRICT APPROVING THE WASTEWATER TREATMENT PLANT IMPROVEMENTS SCADA (PHASE I & II) PROJECT FINAL ACCEPTANCE AND AUTHORIZATION TO RECORD NOTICE OF COMPLETION

WHEREAS, a Request for Qualification was issued on June 19, 2024 for the Wastewater Treatment Plant Improvement - SCADA Phase I & II Project (the“*Project*”); and

WHEREAS, the Board of Directors awarded the *Project* contract to Telstar Instruments on November 6, 2024 whose principal place of business is 4017 Vista Park Court, Sacramento, CA 95834 for a *cost* amount of \$489,260; and

WHEREAS, based on the cost and *Change Order Numbers 1 & 2 (phase I) and Change Order Number 1 (phase II)* the total *Project* cost is \$562,542.06; and

WHEREAS, the *Project* was *Substantially Complete* on December 3, 2025.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the TUOLUMNE CITY SANITARY DISTRICT hereby approves the Wastewater Treatment Plant Improvements SCADA (Phase I & II) Project as *Substantially Complete* on December 3, 2025, approves *Change Orders*, approves the total *Project* cost of \$562,542.06 and authorizes the filing of a *Notice of Completion*; and

BE IT FURTHER RESOLVED that the General Manager is hereby authorized to execute the Wastewater Treatment Plant Improvements SCADA (Phase I & II) Project *Notice of Completion* and take whatever additional activities or actions are necessary to close out the *Project*. The District Secretary shall attest its execution and record the *Notice of Completion* with the Tuolumne County Recorder.

PASSED AND ADOPTED at a Regular Meeting of the Governing Board of TUOLUMNE CITY SANITARY DISTRICT held on February 3, 2026 by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

John Feriani, Board President
TCSD Board of Directors

ATTEST:

Brenda Bonillo, TCSD District Secretary

STATE OF CALIFORNIA
COUNTY OF TUOLUMNE ss.
TUOLUMNE CITY SANITARY DISTRICT

CERTIFICATION OF TUOLUMNE CITY SANITARY DISTRICT RESOLUTION

I, Brenda Bonillo, District Secretary of the Tuolumne City Sanitary District, do hereby certify that this is a true and correct copy of the original Resolution No. 2026-02, adopted by the Governing Board of Directors of the Tuolumne City Sanitary District, California on February 3, 2026, which is now on file in my office.

Witness my hand and seal of the Tuolumne City Sanitary District, California, this 3rd day of February 2026.

Brenda Bonillo, District Secretary

TUOLUMNE CITY SANITARY DISTRICT

TCS
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379

REGULAR MEETING STAFF REPORT

PHONE: 209.928.3517
FAX: 209.928.4550
EMAIL: bbonillo@tcsdistrict.com

Agenda Item No. 5

To: Board of Directors
From: Jeff Cooley, General Manager
Subject: WWTP SCADA Improvements-Notice of Completion
Date: February 3rd, 2026

Background:

The Tuolumne City Sanitary District Board awarded the SCADA Improvements Project contract to Telstar Instruments in the amount of \$489,260. The project involved the design, procurement, installation, programming, and commissioning of SCADA system upgrades at the Wastewater Treatment Plant. Work under the contract has now been completed. District staff have inspected the work and determined that the project is substantially complete as of December 3rd, 2025.

Discussion:

Telstar Instruments has completed the Scope of Work in accordance with the contract documents. A Certificate of Substantial Completion has been submitted. A punch list of minor corrective items has been developed, and Telstar Instruments has completed the punch list items. There are minor issues regarding the front gate that is currently being addressed.

The project was delivered on schedule and within the original contract amount. The State Revolving Fund (SRF) grant continues to provide 100% state funding for this project with no local match required due to the status of Tuolumne City as a Severely Disadvantaged Community (SDAC).

Attachment: Resolution 2026-02, approving the Notice of Completion of the SCADA Improvements Project.

Recommendation:

Move to adopt the resolution approving the Notice of Completion of the SCADA Improvements Project with Telstar Instruments.

Recommended Motion:

I move to adopt Resolution No. 2026-02 approving the Notice of Completion of the SCADA Improvements Project with Telstar Instruments as of February 3, 2026, accepting the work as complete.

BOARD ACTION:

<input type="checkbox"/> Resolution No _____	Moved by: _____	Second by: _____
_____AYES	_____NOES	_____ABSTAINED
_____ABSENT	<input type="checkbox"/> No Action Taken	

TCSO CPO Monthly Operation/Maintenance Report December 2025 - January 2026

General Plant Operation/Maintenance

- Daily plant maintenance/housekeeping
- Daily/Monthly/Semi-Annual sampling and reporting
- Data collecting/recording /reporting
- SCADA monitoring
- Compliance enforcement
- Equipment cleaning/maintenance/calibrating
- Exercise equipment/valves
- SSO prevention
- Safety enforcement/prevention is performed daily through a facility safety walk and regular inspections

Safety Report

- Multiple handrails were found to have cracks in the welds at their bases. The handrails are made from aluminum which the District was not equipped to weld. A new TIG welder and aluminum welding supplies were purchased. With Operator Todd Ingalls having taught welding at high school and college level, he showed other operators how to TIG weld. The repairs were made, eliminating the safety issue.
- Operators read a pamphlet on Driving Safely

Call out/Plug up/Spill/Collection System

Multiple USAN line location and markings were performed.
High school private lateral and outfall line is checked regularly.

- 2,895 feet of sewer mainline cleaned
- A call-out to 18535 Carter Street occurred on December 4th during normal working hours. The complaint was a blocked lateral. Responding staff determined and informed the homeowner that the issue was theirs to correct. The route the lateral takes in connecting to the sewer mainline was shown to the customer while pointing out surrounding vegetation (trees/shrubs) that may be the cause for root intrusion.
- A call-out to 18761 Madrone Street occurred on December 29 during normal working hours. The complaint was pooled water around utility cans housing cleanouts. The water was reported to smell like sewer and flowing into a nearby storm drain inlet. Responding operators opened the cleanouts and found them to be free of obstructions. The standing water was collected and tested to confirm it is not sewer water; it was not. The owner was informed that the water he is seeing is groundwater surfacing and the odors are likely from decomposing organics (vegetation).

TCSD CPO Monthly Operation/Maintenance Report

December 2025 - January 2026

- A call-out to 18602 Baker Ave occurred on January 26 during normal working hours. The issue was determined to be the responsibility of the homeowner. They were informed that if they unearthed their lateral and opened it at their property line, operators would provide a one-time courtesy flush and locate the location of the failure. We are currently waiting for that phone call.
- Old VHS CCTV inspection videos have been digitized in preparation of surplussing the District's old VHS-Tube TV.
- The annual low-use mileage was reported to California Air Resources Board (CARB) for the Pipehunter Hydro-jetter. This is a loophole to get around having to comply with clean diesel smog requirements.
- Annual Generator maintenance took place on January 7. Two batteries were over seven years old and were replaced.
- The Annual Collection System report was submitted on January 9.
- Our mechanic, George Danicourt, is scheduled to rebuild the leaking pressure pump on the Pipehunter. This is needed for continued sewer response readiness and reliability.

Apply Colony Lift Station

Daily Apple Colony lift station inspections performed as required by SDRMA

- The Apple Colony Lift Station is now outfitted with an ultra-sonic transducer, replacing the older and less reliable float switches. These devices are used to automate pump cycles. One Hi-hi float switch will remain as redundancy protection.

Plant Operations

Additional activity performed at the Plant, above and beyond daily general operations and maintenance

- The SCADA Project is complete minus some minor loose ends. Some of the major benefits as a result of the work done are listed below:
 - More security with normally closed front gate and video surveillance
 - More controls and better data interpretation with modern SCADA platform

TCSD CPO Monthly Operation/Maintenance Report

December 2025 - January 2026

- Better technology is used to control the Apple Colony Pump Station making failures less common
 - Improved influent flow monitoring during high flows
 - Fully automated RAS pumping controls, completing the RAS pump project of 2023.
 - Remote viewing capabilities will reduce unnecessary callouts to the WWTP
 - Reduces the amount of potable water used in the Headworks automated cleaning cycles during high flows
-
- The 2025 Annual Discharge Report was submitted to the Waterboards on January 22, and the 2025 Annual Groundwater Report was submitted January 23. There are exceedances with a few constituents in recent groundwater samples. An in-person meeting with Condor took place to discuss the path forward. In short, we will follow the WDR which requires a corrective workplan to be submitted following the request of the Executive Officer.
 - The Annual Volumetric Recycled Water Report was generated and submitted on the Waterboards Geo-tracker website on January 8, 2026.
 - On December 31, 2025, the Waterboards approved the findings and recommendations of the two-year long Reservoir pH Study Report. They asked for a schedule of when the final corrective recommendations will be implemented. They were informed, as the Report states, that completion is outside funding dependent, which they accepted.

Bakers Reservoir and Dam/Outfall line

- The irrigation pump was winterized on December 23rd.
- Freeboard was recorded at 11 feet as of January 27th which is in line with the Reservoir Freeboard Schedule.
- An annual inspection of the air releasing-valves (ARV) on the outfall pipe took place on January 29.

End of Report

Ben Kikugawa, CPO/LRO

January 30, 2026

TUOLUMNE CITY SANITARY DISTRICT

TCS
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379

REGULAR MEETING STAFF REPORT

PHONE: 209.928.3517
FAX: 209.928.4550
EMAIL:
bbonillo@tcsdistrict.com

To: Board of Directors
From: Jeff Cooley, General Manager
Subject: General Manager Report
Date: February 3rd, 2026

Agenda Item: 6 (b)

The General Manager is actively collaborating with staff and consultants on several critical initiatives. These include

- **CA Department of Finance Prop 1 Grant Audit of TCS District Grants**

The California Department of Finance, in coordination with the State Water Resources Control Board, conducted an audit to verify that grant expenditures complied with all requirements and that deliverables were fully met. The audit process is not complete. Staff joined the Dept. of Finance in a exit meeting and they stated that the District complied with all aspects of the grant requirements, other than not issuing a Request for Qualifications (RFQ) or properly vetting Black Water prior to signing them as the District engineers

- **Rate Study Completed**

Staff assisted in compiling all the necessary information for the consultant to conduct the sewer rate study for the District. Brenda deserves special recognition for her efforts in compiling all the necessary information.

- **Sewer System Management Plan**

District staff has initiated a comprehensive audit of the current Sewer System Management Plan (SSMP) to evaluate its effectiveness, ensure continued compliance with State Water Resources Control Board Order No. 2006-0003-DWQ (and any subsequent amendments), and identify opportunities for improvement in light of recent operational experience, regulatory updates, and system changes. The audit process is currently underway and includes review of maintenance records, spill history, inspection data, and program implementation effectiveness. Upon completion of the audit, staff will prepare and present recommended updates to the SSMP for Board consideration and approval later this year. This proactive effort will help maintain the District's certification status and support ongoing goals of protecting public health and water quality through effective sewer system management. Staff will provide a more detailed update following completion of the audit phase.